

Executive Committee Meeting Minutes

Tab 1

Background:

Minutes of the November 2-3, 2016, Executive Committee meeting are included for your review.

Executive Committee — Agenda Item 3

Expected Action:

The Committee will review, revise as appropriate, and approve.

EXECUTIVE COMMITTEE MEETING November 2-3, 2016 — MINUTES

Wednesday, November 2, 2016

Committee Members Present

Mary Durham, Council Chair
Gladys Cortez
Michael Peace
Lora Taylor

Committee Members Absent

Kristen Cox

Council Members Present

Rick Tisch

Staff Present

Beth Stalvey, Executive
Director
Martha Cantu
Cynthia Ellison
Danny Fikac
Jessica Ramos
Joshua Ryf
Koren Vogel

Call To Order

The Executive Committee of the Texas Council for Developmental Disabilities convened on Wednesday, November 2, 2016, in the Colony E Room at the Sonesta Bee Cave - Austin, 12525 Bee Cave Parkway, Bee Cave, TX 78738. Council Chair Mary Durham called the meeting to order at 3:37 PM.

1. **Introductions**

Committee members, staff and guests were introduced.

2. **Public Comments**

No public comments were offered to the Committee.

3. **Consideration of Minutes**

The minutes were reviewed and no additions or corrections were noted.

MOTION: To approve the minutes of the August 3-4, 2016, Executive Committee meeting as presented.

MADE BY: Lora Taylor

SECOND: Gladys Cortez

The motion **passed** unanimously.

4. **Chair's Report**

Council Chair Durham reported the expected absences for the Council and Committee meetings, which include Kristine Clark, Kristen Cox, Mateo Delgado and Brandon Pharris. Patty Anderson, alternate representative from Disability Rights Texas (DRT) will attend meetings on Thursday but neither she nor Mary Faithfull will attend on Friday. Zach Ahonle has been named alternate representative from the Texas Center for Disability Studies. Ahonle, Ron Roberts of Texas Education Agency (TEA) and Rachel Jew of the Department of State Health Services (DSHS) attended Council orientation on November 1, 2016 and are now eligible to vote.

Durheim referred members to the attendance chart in the Council meeting materials and noted that she and Executive Director Beth Stalvey will address the issue of member absences at a future meeting with staff from the Governor's Appointments Office.

5. **Executive Director's Report**

Executive Director Stalvey reviewed stipend awards that were approved during the past quarter to the following applicants:

- Texas Center for Disability Studies (TCDS): Events stipend for up to \$7,500 for The Texas Gathering on October 20-22, 2016, in Arlington.
- Texas Center for Disability Studies (TCDS): Speakers stipend for up to \$4,000 for The Texas Gathering on October 20-22, 2016, in Arlington.
- NAMI Texas: Events stipend for up to \$7,500 for the 2016 NAMI Texas Annual Conference on November 7-8, 2016 in Austin.
- The Arc of Greater Houston: Events stipend for up to \$1,875 for First Annual Positive Futures Conference on November 18, 2016 in Houston.
- Volar Center for Independent Living: Events stipend for up to \$6,000 for the Our Lives Disabilities Conference and Service Providers Expo on November 29, 2016 in El Paso.

Stalvey provided an update on TCDD staff noting that Meghan Regis began her position as Public Policy Specialist on September 1, 2016. Interviews were conducted for the vacant Grants Management Specialist position and two finalists were selected. References are being contacted.

The FY 2017 – FY 2021 State Plan was submitted on August 15, 2016. The submission was completed on new software for which DD Councils were the pilot organization. Stalvey extended her gratitude to Planning Director Joanna Cordry and Planning Specialist Danny Fikac along with all TCDD staff and Council members for their efforts to complete this complex process to produce a stellar plan.

Johnson Applied Solutions (JAS) was selected as the contractor for the Partners in Policymaking (PIP) project. They are a newly accredited statewide Historically Underutilized Business (HUB) as well as a Service Disabled Veteran Owned Small Business based in Bulverde, TX. Their strengths in administrative capacity and innovative ideas for expanding PIP were the deciding factor in their selection. The first year of the project will focus on planning and JAS staff members are expected to attend Thursday's meetings.

Stalvey noted that A Circle of Ten have returned the equipment as requested following the close of that project.

TCDD hosted the NACDD Executive Director's Summit in September. The event was very well attended with 36 states represented and included the Texas DD Network Partners sharing experiences for their collaborative efforts. A panel discussion on Texas initiatives for Alternatives to Guardianship and Supported Decision-Making was held at the Texas Capitol and included Senator Judith Zaffirini, former TCDD Public Policy Specialist Belinda Carlton, David Slayton of the

Office of Court Administration, and Texas Supreme Court Chief Justice Nathan Hecht who discussed their work to see these changes implemented, as well as the first person to sign a Supported Decision-Making Agreement along with his supporter to discuss experiences using the Agreement in the past year.

As approved in the operating expense budget, updated audio-visual equipment has been purchased for the TCDD conference room. Once all the equipment has been installed, TCDD will be able to host webinars and video conferences with grantees and other colleagues.

Stalvey reviewed activities planned for the Committee of the Whole meeting including policy discussions on education and legislative appropriations requests as well as a screening of a documentary called *Bottom Dollars* that looks at sub-minimum wage employment. Members will also have an opportunity to work with staff on summarizing issues that they wish to discuss with policy makers in February.

6. Disproportionalities and Disparities

Executive Director Stalvey reported on the Undoing Racism workshop that took place August 30-31, 2016 in Austin. There were 40 participants including nine TCDD staff members, three Council members, grantees, community leaders and colleagues from the disability advocacy community. The workshop was conducted by The People's Institute and covered topics such as cultural diversity, racism, poverty and opportunities for systems change. Members and staff who participated in the workshop reported emotional and challenging conversations that created awareness of issues. However, specific strategies to address the issues were limited.

The workshop is part of an ongoing and continued effort by staff and the Council to address disproportionalities and disparities. Each Committee and the Council will keep disproportionalities and disparities as a standing agenda item to promote awareness and implementation in all Council business. Stalvey added that a staff workgroup has been formed to continue discussions from that perspective.

7. Grants Activities Reports

Grants Management Director Cynthia Ellison provided an update to note that five new grant projects began during the last quarter including three leadership and advocacy projects, one public policy fellow project, and one outreach and development project. She added that two public policy fellowship projects concluded during the quarter.

Ellison reviewed the Independent Audit Status Report noting that all are now complete and there were no significant findings. She reviewed the Grants Monitoring Exceptions Report which indicates that three onsite reviews were completed during the quarter and two are considered "pending" with outstanding paperwork from the grantees. Ellison also reviewed the Risk Assessment of TCDD Projects which does not indicate any outstanding concerns.

8. TCDD Quarterly Financial Report

Operations Director Martha Cantu reviewed the FY 2016 TCDD Administrative and Expense budget, noting that with almost all expenses cleared, 93% of the budget has been expended.

Although deficits show for the line items on benefits and supplies, the overall total is less than the amount allocated.

Cantu next reviewed the Summary of Funds report and noted that all FY 2015 funding has been re-assigned and will need to be spent by September 30, 2017 or will need to be returned to AIDD. She explained that FY 2016 and FY 2017 funds will fluctuate depending on project expenditures and actual start dates for the projects to which these funds have been assigned.

9. **Appeal of Funding Decision**

Executive Director Stalvey discussed the appeal of funding decision from West Central Texas Regional Foundation who submitted an application for the Higher Education Collaborative RFP. In her investigation, there is no evidence that TCDD process was not followed in the review of the proposal. Stalvey reviewed multiple factors the Committee reviews when determining which applicant receives a grant award.

MOTION: To uphold the Executive Committee decision to not fund the Higher Education Collaborative to West Central Texas Regional Foundation.

MADE BY: Lora Taylor

SECOND: Michael Peace

The motion **passed** unanimously.

Stalvey discussed the TCDD response to non-funded applicants and proposed edits to the notification letter to be more clear about the review process, Council funding decisions, and appeals.

Stalvey also discussed how information is shared with the Executive Committee as they review proposals and offered a checklist that includes staff comments, previous compliance with grant projects, and other review criteria. Members also raised the issue of posting proposal details in meeting materials due to the proprietary nature and directed staff to email information for their review and discussion.

10. **Consideration of Continuation Grant Awards**

Grants Management Director Ellison and TCDD Grants Management Specialists Sonya Hosey and Wendy Jones provided information regarding continuation grant awards to the Committee. Hosey & Jones participated with the Committee via conference call.

Ellison reviewed the executive summary for continuation funding to Reaching Families Advocacy and Support Group for Culturally Appropriate Family Support project. The goal of the project is to increase awareness, provide support and access to resources for the Ethiopian, Eritrean, and Kenyan communities in Dallas, Collin, Denton and Tarrant counties. Project staff members hold educational gatherings and teleconferences, assist families with ARD meetings and access to therapies outside of the school settings, provide information through various media outlets, and

attend local events as collaborators and exhibitors. Staff do not have any concerns with this project.

MOTION: To approve up to \$71,072 in continuation funding to Reaching Families Advocacy and Support Group for the second year of a four-year Culturally Appropriate Family Support project.

MADE BY: Gladys Cortez

SECOND: Michael Peace

The motion **passed** unanimously. (Attachment 1).

Grants Management Specialist Hosey reviewed the executive summary for continuation funding to Community Healthcore for the Building Community Capacity through Collaboration project. The project goal is to identify, enhance and expand community supports in order to prevent and reduce admissions of people with developmental disabilities to state institutions. The project hosted three two-day Person Centered Thinking trainings with a total of 113 participants, 32 participants were trained in PATH facilitation, the Faith-based Respite Initiative established two programs to provide respite and inclusive church services, and the Community Leadership Team established several inclusive community activities. Staff do not have any concerns with this project.

MOTION: To approve up to \$137,882 in continuation funding to Community Healthcore for the third year of a five-year Building Community Capacity through Collaboration project.

MADE BY: Lora Taylor

SECOND: Michael Peace

The motion **passed** unanimously. (Attachment 2).

Grants Management Specialist Jones reviewed the executive summary for continuation funding to Disability Rights Texas for Stakeholder Training on Guardianship Alternatives. The goal of the project is to provide information and training to targeted audiences about guardianship alternatives and the new supported decision-making process. Educational materials for individuals with intellectual/developmental disabilities and their families as well as legal professionals, school administrators and service providers are being developed and training classes are being implemented. Over 1650 individuals have already participated in training sessions. Staff do not have any concerns with this project.

MOTION: To approve up to \$40,000 in continuation funding to Disability Rights Texas for the second year of a three-year Stakeholder Training on Guardianship Alternatives project.

MADE BY: Michael Peace

SECOND: Lora Taylor

The motion **passed** unanimously. (Attachment 3).

11. Approval of Review Panel Members

Planning Specialist Danny Fikac presented nine names and stated qualifications of individuals who have submitted recent applications to serve as Independent Review Panel Members. Members discussed the names presented and agreed to add eight individuals to the Review Panel list. The 9th name was rejected due to a lack of detail in his reported qualifications. It was also noted that these names are additions to a much larger list and although a number of individuals presented are from the same geographic area and know each other, they will not be selected to serve on the same panel due to different subject area expertise as well as a system of checks and balances within TCDD processes to establish each Independent Review Panel.

MOTION: To approve Charlotte Chavez, Erica Gutierrez, Turner Jamison, Stephanie Martinez, Jessica Murray, Chloe Pierce, Vickie Pierce, and Damien Tabor to be included in the list of potential TCDD Independent Review Panel members.

MADE BY: Mary Durham

SECOND: Lora Taylor

Durham noted that if the individual who was not approved wishes to submit additional background information, he can be considered again. The motion passed unanimously. (Attachment 4)

12. Discussion of TCDD Website-Council Member Only Section

Communications Director Joshua Ryf discussed the Council member only section of the TCDD website and reviewed content that is exclusive to this site. He noted that following the recent audit of website maintenance all members will receive a unique user name and password. Committee members discussed the information available on the site as well as the format of Council meeting materials. It was determined that most of the material that is on the Council Member Only site is available through other sources.

MOTION: To recommend Council approval of the elimination of the Council Member Only section of the TCDD website.

MADE BY: Michael Peace

SECOND: Lora Taylor

The motion passed unanimously.

13. Conflict of Interest Disclosure

Committee members reviewed updated conflict of interest disclosure information for Council members and staff. No concerns were noted.

Recess

Chair Durham recessed the Executive Committee at 6:04 PM.

Thursday, November 3, 2016

Committee Members Present

Mary Durham, Council Chair
Gladys Cortez
Michael Peace
Lora Taylor

Committee Members Absent

Kristen Cox

Staff Present

Beth Stalvey, Executive
Director
Martha Cantu
Joanna Cordry
Cynthia Ellison
Jessica Ramos
Koren Vogel

Reconvene

Chair Durham reconvened the Executive Committee in the same location on Thursday, November 3, 2016 at 4:13 PM.

14. Committee Chair Debriefing

Public Policy Committee Chair Lora Taylor reported that the Public Policy Committee had a healthy discussion on disproportionalities and disparities and other action items.

Project Development Committee Chair Gladys Cortez reported that the Project Development Committee discussed the Texas Sibling Network, opportunities for screening the “Bottom Dollars” documentary, and possible presentations at the February Committee of the Whole meeting.

Adjourn

Chair Durham adjourned the Executive Committee at 4:40 PM

Beth Stalvey, Secretary to the Council Date

Attachments

**Texas Council for Developmental Disabilities
Executive Committee
Review of Proposed Activities and Budget**

ITEM: C

Date: 11/2/16

Grantee: Reaching Families Advocacy and Support Group

Year: 2 of 4

Project Title: Culturally Appropriate Family Support

Project Location: Dallas, Collin, Tarrant and Denton Counties

TCDD RFP Intent

The project intent is to help selected organization(s) build on the work done during the previous project from TCDD to help individuals with developmental disabilities and their families receive culturally appropriate community-based services and supports.

Authorized Funding: TCDD has approved up to \$75,000 for up to 4 years.

Expected Results: At least one conference or training and other activities to support at least 100 families or individuals to get their needs from service providers met; support at least 3 leaders from the individuals being trained and provide information to TCDD to change programs or policies to promote culturally appropriate services and supports; and, grow the organization.

Project Goals and Objectives for Year 1

Goal: To increase awareness, provide support and access to resources for the Ethiopian, Eritrean, and Kenyan communities residing in Dallas, Collin, Denton and Tarrant counties.

Objectives:

Project Accomplishments for Year 1

Year 1: At the time the continuation application was submitted, six monthly educational gatherings and six teleconferences were held; 36 families were supported through the Admission, Review and Dismissal (ARD) review process; 30 families were assisted in finding occupational, speech and behavior therapy outside of school; grant staff have accompanied families to clinic visits to help facilitate health care for their children; the project director has spoken on multiple occasions on Ethiopian and Eritrean radio programs on topics such as autism, early intervention and advocacy and as result, have secured a weekly time on an Eritrean radio show to provide resources for families; a resource and awareness booth was held at an Ethiopian Day Community Celebration in which approximately 1500 families and children attended; the project collaborated the St. Michael Ethiopian Orthodox Church and Ethiopian Health Care professionals for a Children's Health Day event for the Ethiopian and Eritrean communities; and, the project collaborated

with the National Autism Association of North Texas and Education Service Center Region 10 in which 175 families and educators attended a daylong seminar on Inclusive Education.

Proposed Goals and Objectives for Year 2

Goal: Same as above.

Objectives:

- 1) Provide education and information for families/caregivers on DD/IDD related topics;
- 2) Provide information and support to faith-based communities on inclusive programs for children with DD/IDD;
- 3) Provide DD/IDD awareness in East African immigrant communities in the Dallas-Fort Worth area; and
- 4) Provide support to East African families caring for children and adults with DD/IDD.

Council Considerations

Public Policy Considerations:

Grant Management Considerations: No concerns; moderate risk monitoring (award within awards).

Staff Recommendation: TCDD staff recommends the Council to consider continued funding.

Continuation Budget Detail Summary

| Year | Federal Amount Expended | Match Amount Expended | Expended Total Amounts |
|---|--------------------------------|------------------------------|-------------------------------|
| Expended Year 1 (7 months) (Consultants:\$13,088) | \$70,606/\$37,680 | \$23,569/\$15,197 | \$94,175/\$52,877 |

Amounts Requested for Year Two Budget

| Expense Item | Federal Amount Requested | Match Amount Requested | Total Amount Requested |
|---|---------------------------------|-------------------------------|-------------------------------|
| 1. Personnel Services | \$42,153 | \$0 | \$42,153 |
| 2. Travel | \$0 | \$0 | \$0 |
| 3. Purchased Services (Consultants: \$175,000) | \$24,003 | \$24,115 | \$48,118 |
| 4. Property/Materials | \$0 | \$828 | \$828 |
| 5. Rental/Leasing | \$3,192 | \$2,600 | \$3,192 |
| 6. Utilities | \$1,724 | \$360 | \$360 |
| 7. Other (Indirect Costs) | \$0 | \$50 | \$1,774 |
| Budget period totals | \$71,072 | \$24,993 | \$96,065 |

Texas Council for Developmental Disabilities
Executive Committee
Review of Proposed Activities and Budget

ITEM: A

Date: 11/12/16

Grantee: Community Healthcore

Year: 3 of 5

Project Title: Building Community Capacity through Collaboration

Project Location: Longview (Gregg, Harrison, Marion, Panola, Upshur)

Website: www.communityhealthcore.org

TCDD RFP Intent

The project intent is to establish and/or strengthen a network of appropriately diverse organizations to develop a strategic plan to build the capacity of that community to provide community-based services that will decrease the need for individuals with developmental disabilities (IDD) to be served in an institution.

Authorized Funding: TCDD has approved up to \$150,000 for up to five years.

Expected Results: The East Texas Community Living Network (ETCLN) will enhance and expand community supports for people with disabilities in order to prevent and reduce admissions of people with developmental disabilities to institutions.

Project Goals for Year 1–2

Goal 1: To identify, enhance and expand community supports for people with disabilities in order to prevent and reduce admissions of people with developmental disabilities to institutions.

Project Accomplishments per Goal

The Institute for Person Centered Practices hosted a total of three two-day, Person-Centered Thinking trainings with a total of 113 participants. Thirty-two participants were trained in PATH facilitation and six PATH plans were created for individuals with I/DD in the community. As a result of the PATH training, one focus person became a secretary in a self-advocacy group, displayed less pervasive behaviors and the family increased awareness of more services and options. Through the Applied Behavioral Analysis (ABA) initiative five individuals received support, one 7-year old child with Autism who is now building communication skills through Picture Exchange Communication Systems (PECS), toilet training, and decreasing inappropriate behaviors. The Faith-based Respite initiative built a relationship with the Diocese of Tyler, which is divided into 51 parishes, 19 missions and 3

pastoral centers with a large population of people with Spanish as their primary language. From these efforts, two faith-based programs were established and seven individuals with I/DD participated in respite and inclusive services in the church. Through the Community Leadership Team initiative three teams were developed and four mini-grants established. Examples of mini-grants include: therapeutic bible journaling workshops with an average of 65 in attendance with approximately 48 participants with I/DD; another grant Panola College Community Leadership Team conducted a children's grief camp with twenty-eight children in attendance of which eight children with I/DD; and in Gregg County residents partnered with a music teacher for music lessons/therapy.

Proposed Goals and Objectives for Year 3

Goal: Same as above

Objectives:

- 1) Increase the capacity of the community to better support persons who have developmental disabilities through universal positive supports;
- 2) Community leadership teams will develop projects they deem beneficial to the community;
- 3) Assist the expansion of respite through faith-based and other associational groups providing short-term respite programs; and, promote positive stories of how people are supporting people with developmental disabilities in the community.

Council Considerations

Public Policy Considerations:

Grant Management Considerations: Considerable risk monitoring (awards within awards; award amount).

Staff Recommendation: TCDD staff recommends Council to consider continued funding for this project.

Continuation Budget Detail Summary

| Year | Federal Amount Expended | Match Amount Expended | Expended Total Amounts |
|--|--------------------------------|------------------------------|-------------------------------|
| Expended Year 1 (13 months) (Consultant: \$46,523) | \$138,046/\$108,850 | \$41,264/\$32,535 | \$179,310/\$141,385 |
| Expended Year 2 (9 months) (Consultant: \$13,424) | \$78,329/\$58,479 | \$22,866/\$31,427 | \$101,195/\$89,906 |

Amounts Requested for Year Three Budget

| Expense Item | Federal Amount Requested | Match Amount Requested | Total Amount Requested |
|---|--------------------------|------------------------|------------------------|
| 1. Personnel Services | \$66,087 | \$10,915 | \$77,002 |
| 2. Travel | \$1,795 | \$0 | \$1,795 |
| 3. Purchased Services (Consultant: \$32,800) | \$46,859 | \$28,924 | \$75,783 |
| 4. Property/Materials | \$556 | \$0 | \$556 |
| 5. Rental/Leasing | \$2,136 | \$0 | \$2,136 |
| 6. Utilities | \$2,460 | \$0 | \$2,460 |
| 7. Other (Indirect Costs) | \$11,989 | \$0 | \$11,989 |
| Budget period totals | \$131,882 | \$39,839 | \$171,721 |

**Texas Council for Developmental Disabilities
Executive Committee
Review of Proposed Activities and Budget**

ITEM: B

Date: 11/2/16

Grantee: Disability Rights Texas

Year: 2 of 3

Project Title: Stakeholder Training on Guardianship Alternatives

Project Location: Statewide

Website: none

TCDD RFP Intent

The intent of the Stakeholder Training on Guardianship Alternatives proposal is for an organization to develop and provide training to promote the informed use of supported decision-making, services, supports, and existing alternatives to guardianship that assist individuals to make their own decisions, maintain civil rights, and reduce the need for guardianship.

Authorized Funding: TCDD has approved up to \$40,000 for up to three years.

Expected Results: The grantee will collaborate with the GRDSM stakeholders to develop training materials tailored to each audience group, including probate and county court judges; probate attorneys; individuals with disabilities, their families and supporters; and special education administrators. It is especially important to provide training to judges. The grantee will present at least four conferences hosted by stakeholder groups. The grantee will identify other local training partners and present at least four trainings, including one to education professionals and one to legal professionals. After the project ends, the grantee will be available to provide TCDD with up-to-date information and recommendations that can be used to develop further policy actions and future projects.

Project Goals and Objectives for Year 1

Goal: Disability Rights Texas (DRTX) proposes a statewide project to provide information and training to targeted audiences about alternatives to guardianship, including the new supported decision-making process. Target audiences include individuals with Intellectual and Developmental Disabilities (I/DD) and their families; legal professionals; and school administrators and service providers.

Objectives:

- 1) Establish Project Advisory Committee (PAC);
- 2) Collaborate with Guardianship Reform Supported Decision Making (GRDSM) workgroup stakeholders to develop training;

- 3) Collaborate with GRDSM stakeholders to test and evaluate proposed training materials and presentations;
- 4) Present at annual conferences sponsored by GRDSM stakeholders;
- 5) Raise awareness of alternatives to guardianship training opportunities;
- 6) Facilitate and promote training to probate judges and county court judges;
- 7) Deliver alternatives to guardianship training to legal professionals, individuals with disabilities, their families and supporters, and special education administrators;
- 8) Evaluate quality and effectiveness of training;
- 9) Develop recommendations for future policy actions and program projects.

Project Accomplishments for Year 1

Year 1: A Project Advisory Committee (PAC) was established and approved. Project staff, including the Project Director and Legal Director, began to inventory and review existing materials on alternatives to guardianship and supported decision-making. A list was provided to TCDD. Additional topics and training materials needed were determined. The grantee is partnering with several entities including ADAPT of Texas, the Arc of Texas, Coalition of Texans with Disabilities, the Hogg Foundation, and Texas Advocates. Presentations to several organizations have been made, including the Breaking Barriers Conference, Ysleta ISD Transition Conference, Texas Transition Conference, ESC Regions 20 and 2, Austin Travis County Integral Care, and others. The grantee has developed webinar presentations regarding alternatives to guardianship and supported decision-making. Drafts of 2 testimonial videos were submitted to TCDD. DRTX attorneys presented trainings to Vinson and Elkins Pro Bono SDMA Clinic, Elder Law Section of the San Antonio Bar Association, DRTX law clerks, and UT Law School. During year one of the project, over 1650 individuals from around the state participated in training sessions.

Proposed Goals and Objectives for Year 2

Goal: Same as above.

Objectives:

- 1) Collaborate with Guardianship Reform Supported Decision Making (GRDSM) workgroup stakeholders to review and revise training materials;
- 2) Present training sessions at annual or state-wide conferences sponsored by GRDSM stakeholders;
- 3) Raise awareness of alternatives to guardianship and training opportunities;
- 4) Facilitate and promote training to legal professionals, including probate judges and county court judges;
- 5) Deliver alternative to guardianship training to individuals with disabilities, their families and supporters, legal, education, medical and other professionals;
- 6) Train and support community partners to provide alternatives to guardianship, self-determination and supported decision-making trainings for individuals with disabilities and their families;

- 7) Evaluate quality and effectiveness of training provided;
- 8) Develop recommendations for future policy actions and program projects.

Council Considerations

Public Policy Considerations:

Grant Management Considerations: No Concerns.

Staff Recommendation: TCDD staff recommends continued funding for this project.

Continuation Budget Detail Summary

| Year | Federal Amount Expended | Match Amount Expended | Expended Total Amounts |
|---|--------------------------------|------------------------------|-------------------------------|
| Expended Year 1 (6 months) (Consultant: \$20,190) | \$40,000/\$8,230 | \$13,333/\$5,207 | \$53,333/\$13,437 |

Amounts Requested for Year Two Budget

| Expense Item | Federal Amount Requested | Match Amount Requested | Total Amount Requested |
|---|---------------------------------|-------------------------------|-------------------------------|
| 1. Personnel Services | \$0 | \$1,216 | \$1,216 |
| 2. Travel | \$21,092 | \$1,817 | \$22,909 |
| 3. Purchased Services (Consultants: \$175,000) | \$18,758 | \$10,301 | \$29,059 |
| 4. Property/Materials | \$150 | \$0 | \$150 |
| 5. Rental/Leasing | \$0 | \$0 | \$0 |
| 6. Utilities | \$0 | \$0 | \$0 |
| 7. Other (Indirect Costs) | \$0 | \$0 | \$0 |
| Budget period totals | \$40,000 | \$13,334 | \$53,334 |

New Reviewer Applications

| Last Name | First Name | Home City | Qualifications (as provided by the applicant) |
|-----------|------------|-------------------|--|
| Akeem | Chopane | Beaumont | Bachelor and Master's Degree |
| Chavez | Charlotte | Cedar Park | I'm a mother of 4 grown children. My youngest is a 23-year-old son with Down Syndrome and multiple health issues. I'm also employed by an HCS Service Provider (Draco) working with disabled adults. |
| Gutierrez | Erica | Round Rock | Currently have a MSW working as a Medicaid Waiver Service Coordinator with Bluebonnet Trails Community Services. |
| Jamison | Turner | Marble Falls | For the majority of my life, I have received services for my disability. Along with mainstream education, I have experiences in special education services, and services for day habilitation, employment, supported home living, community and in home support. I have a firsthand experience regarding the importance and impact of the programs your grants support. |
| Martinez | Stephanie | Round Rock | I have B.A. in Psychology [Developmental concentration]. I am also currently going through M.S. in Developmental Disabilities program. Currently employed at Bluebonnet Trails as Team Lead for Williamson and Burnet counties HCS Service Coordinators. Service Coordinator for almost 2 years Community services/resources/programs. |
| Murray | Jessica | Leander | My background is also in Elementary Education; specializing in Kindergarten and Special Education. Currently a service coordinator with Bluebonnet Trails working with individuals with intellectual disabilities. For the past 8 months, I have been in this role in Texas. Prior to moving to Texas I was a case manager for people with diagnosis of Mental Health and IDD for 9 years in Indiana. In Indiana, I was also a developmental therapist for early intervention for 4 years. |
| Pierce | Chloe | Cottonwood Shores | I have worked as a provider for IDD services for 9 years, and in that time I have done everything from direct care to the management of various programs. I am currently employed as the Program Coordinator overseeing the provision of services for Bluebonnet Trails in Burnet County; and currently manage the Day Habilitation center, the Supported Employment program, and the Supported Home Living services. I have a family member with I/DD. |

| Last Name | First Name | Home City | Qualifications (as provided by the applicant) |
|------------------|-------------------|------------------|--|
| Pierce | Vickie | Burnet | I have a brother with I/DD two years younger than me. I have also worked in the field of IDD for over 22 years including direct care services, group home manager and supported home living services manager, and currently I work for Bluebonnet Trails Community Services. I feel like I have an understanding in the individual needs and actions. I care very much for their well- being and love the field I work in. |
| Tabor | Damian | Corpus Christi | I am the Director for the A.D.A.P.T organization in Corpus Christi. I work for Coastal Bend Independent Center in Corpus Christi. |